



March 17, 2020

To our Valued Customers and Partners:

MacLean Power continues to closely monitor the supply chain situation related to the COVID-19 outbreak both domestically and abroad. As earlier communicated, MacLean Power has planned for the continuity of our extended supply chain by sourcing materials from various regions other than China. We have also re-shored materials to help prevent disruption in supply.

Our sourcing teams are monitoring the ongoing situation and preparing alternative supply options should shipments be interrupted due to the outbreak. All indications are that the Asian suppliers are returning to more normalized routine, although some transportation and logistics remain curtailed. Transportation costs have risen because of the constrained supply in logistics both on inbound and outbound shipments from North America. To date we have not experienced significant supply interruptions thanks to our proactive approach to these issues.

MacLean Power Systems has now turned our attention to business continuity concerns in the US and Canadian operations. Our entire leadership team and Operations personnel have been hard at work on business continuity plans that will help assure our Domestic Supply Chain remains viable during the expected acceleration of the COVID-19 spread in North America.

Many of our plants are in areas where school closures have been announced. We have seen no disruption to date, however we are taking unprecedented steps to assure this remains the case, working to minimize or eliminate issues that would negatively impact your operations.

Below, is a listing of actions being taken at our facilities to assure supply continuity:

- *Team members with compromised immune systems have been relocated and are working from home where possible*
- *Team members who are in a potential" high risk group" likewise have been moved or are working from home*

- *All operations teams have been ranked in terms of criticalness to operations and a variety of Work from Home, Social Distancing, Isolation measures have been enacted to assure we have a core team of critical to operations personnel available should any of our sites be impacted by the virus.*
- *Production personnel likewise have a variety of measures we have enacted that would assure continuity of production should an outbreak affect our facilities. These measures include:*
 - *Splitting shifts where available time allows*
 - *Separating shift start times with gaps between each shift for cleaning and decontamination of common areas, entry and exit ways, work spaces, palm buttons and tools.*
 - *Separation of production team members break time and lunch time and separation of break spaces to allow for proper social distancing during the shifts.*
 - *In some instances, 4 shift, 7 day operations have been enacted to minimize the number of individuals in the facility at any given time.*
- *Extra cleaning crews have been added to assure all work spaces are decontaminated on a frequent basis to prevent transfer of virus.*
- *Alternating work schedules have been enacted where duplication allows with a portion of the team working from home, alternating with teams in the facility.*
- *All facilities have instituted a no visitor policy, with multiple approvals for exceptions.*
- *In plant body temperature monitoring of employees as begun to assure early detection*

Many customers have inquired about lead times. The MacLean Power website, macleanpower.com remains the most up to date resource for lead times and we are committed to maintaining the data and assuring all posted lead times are up to date.

MacLean Power Systems will remain vigilant in protecting our supply chain and keep you apprised if the situation changes. Please check the Web Site for frequent updates on Lead Times and Availability of specific products.

Please contact your MPS Sales or Customer Service representative if you have additional questions.